



**Brock Road PTA Meeting
Executive Board Meeting Minutes
July 23, 2019**

Call to order: 9:47am Madam Secretary, do we have a quorum? Yes

Roll Call: Mrs. Richey, Candice Keenan, Christie Bartoszek, Danielle Dayney, Michelle Ratajczak, Lindsey Quinn, Jamie Kerstetter, Ashley Withers

Principal's Report: Mrs. Richey

- New Science Curriculum
- Kindergarten Orientation: Tuesday, July 30th 6-7:30pm

Treasurer's Report

- Programs vs. fundraisers
 - STEAM
 - Girl Smart: check with Mrs. Norton
- Audit has been done
- Audit has been adopted by the board on this day.
- Went over the Proposed Budget for the 2019 - 2020 school year.
- Board adopted the Proposed Budget on this day.
- Trackers: 465 ordered @ \$2.69 each, 467 students grades 2-5 that may need a tracker.
- PTA Membership: \$3.75
- Need to decide how much it will cost to join the PTA with a tracker or decal included in the cost. Prices were listed on the Meeting Minutes from June 24, 2019.
- Decided to keep the Sticker Vending Machine.

President's Report

1. **Dates and Dates to determine:**
 - a. Executive Board Meetings: First Friday of each month starting in September at 9:15.
 - b. Attraction books (November 11 - November 22)
 - c. Penny Wars (October 21- 25) we will announce the winner at the Family Dance the evening of the 25th.
 - d. Duct taping Mr. Workman- August 16th
 - Kids will purchase as many yards of duct tape as they would like for \$1 per yard. Classes will take turns duct taping Mr. Workman to the wall.
 - e. Holiday shop (December 3-6)

- f. Teacher gift wrapping (December 18th)
 - g. Golden Paw Award - staff meetings are usually on the 3rd Thursday of the month. Teachers will fill our awards and turn them in during their staff meeting. We will deliver/present the awards to the classrooms on the 1st Friday of each month.
 - h. SOL kit (when are SOL's starting) usually the week of 4/27 until the end of the year.
 - i. School store day
 - i. Fridays, 8:30-8:50 from the PTA closet in cafeteria
 - ii. Organize the 5th grade leadership students to help sell school store supplies. August meeting.
 - j. Movie nights (2x per year) December 6 at 6pm, March 27 at 6pm.
 - k. Golden Gram- do this around Easter. Use plastic eggs. Charge \$1 per egg.
 - l. Spirit nights
2. Roll at Kindergarten Orientation (July 30 at 6-7:30pm): Set up table in front lobby for PTA member sign ups. Decorate front lobby.
 3. Roll at Meet the Teacher (August 9, A-L 9-10:30, M-Z 11-12:30): Chalk the walk on August 8. Help at the Meet the Teacher night for Sensory Students on August 8th 4-6.
 4. DOJO account: we can not have our own PTA account, will need to forward messages to Mrs. Richey to send to school.
 5. Spirit wear
 6. PTA Classroom magnets
 7. Handouts for approval
 - a. Paper for printing
 8. Standing vs special committee chairs
 9. Fingerprinting forms
 - a. Can PTA members get fingerprinted as committee chairs

First Vice President's Report

1. Back to school night: 5-6:30 pm Aug. 22
 - a. Food trucks: 3 for sure, still working on the others.
 - b. Flyer to promote event (picnic?)
2. Spirit nights:
 - 8/22 Food Trucks
 - 9/3 Icebox Creamery
 - 10/8 Malawi's (pending)
 - 1/? Jersey Mikes
 - 2/4 (chipotle ?)
 - 3/10 (Wendy's ?)
 - 4/2 (BJ's ?)
 - 5/11 (icebox creamery?)

Second Vice President's Report

1. Pancake breakfast signup genius to be sent out
 - a. Email invitation to staff

Preparing for Back to School

1. Chalk the Walk
 - a. August 8, during or after Sensory Meet the Teacher night
2. Trial run for wrapping pillars
3. Mulch in flower beds
4. Decorate atrium and glass case
5. Office system for communication

Calendar:

****Executive Board Meetings: 1st Friday of each month**

General PTA Meetings:

September 10

October 8

November 12

February 11

March 10

April 14

July 30: Kindergarten Orientation at 6 - 7:30 pm

August 1: Popsicles on the Playground for kindergarten families at 11-12 pm

August 6: Teacher Back to School Breakfast Pancake Bar at 8:30 am be there at 7:30 am

August 8: Open House/Meet the Teacher for Sensory Students 4-6 pm

August 9: Open House/Meet the Teacher A-L: 9-10:30 M-Z: 11-12:30

August 12: FIRST DAY OF SCHOOL

August 16: Summer Reading Celebration

August 16: Duct Tape Mr. Workman Fundraiser

August 22: Back to School Night with Food Trucks, 5-6:30 pm

September 3: Spirit Night at IceBox Creamery

September 6: **Executive Board Meeting @ 9:15 am**

September 10: **General PTA meeting in Cafeteria at 9 am**

September 13-20: Book Fair

September 19: Parent Teacher Conferences 5-7

September 27: Paw-Corn Friday

October 3: One School One Book

October 3: Family Reading Night

October 4: **Executive Board Meeting at 9:15 am**

October 8: **General PTA Meeting**

October 14: No School

October 21-25: Penny Wars

October 25: Paw-Corn Friday
October 25: Fall Family Dance 6-8

November 1: **Executive Board Meeting @ 9:15 am**
November 11-22: Attraction Books for sale
November 11: Veteran Celebration: PTA help with breakfast
November 12: **General PTA Meeting**
November 21: Grandparents Day
November 21: Parent Teacher Conferences 5-7
November 22: Paw-corn Friday

December 3-6: Holiday Shop
December 6: **Executive Board Meeting @ 9:15 am**
December 6: Movie Night 6pm
December 18: Teacher Gift Wrapping

January 10: **Executive Board Meeting @ 9:15 am**
January 31: Paw-corn Friday

February 7: **Executive Board Meeting @ 9:15 am**
February 7: Donuts with Dad
February 11: **General PTA Meeting**
February 13: Parent teacher conference night and STEAM night (PTA can set up a table?)
February 21: Jump Rope for Heart event
February 28: Paw-corn Friday

March 6: **Executive Board Meeting @ 9:15 am**
March 10: **General PTA Meeting**
March 16-20: Spring Break
March 27 - April 3: BOGO Book Fair and Art Walk
March 27: Family Movie Night @ 6pm
March 27: Paw-corn Friday

April 3: **Executive Board Meeting @ 9:15 am**
April 14: **General PTA Meeting**
April 17: Family Dance 6-8
April 23: Parent Teacher Conference night
April 24: Paw-Corn Friday and Student Appreciation Day
April 27 - May 1: Teacher Appreciation Week
April 27 - end of school is SOL testing Window

May 1: **Executive Board Meeting @ 9:15 am**
May 1: Muffins with Mom
May 15: Field Day
May 19: 5th Grade Celebration and DARE graduation

Next Executive Board meeting will be Friday, September 6 @ 9:15 am.

General Membership meeting will be on Tuesday, September 10.

The meeting will now be adjourned at 2:07pm.

